

**Marais des Cygnes Extension District  
Governing Body/Board Meeting  
Paola Office, 913 N Pearl Street, Suite 100  
Mound City Office, 115 S. 6<sup>th</sup> Street**

**Monday, February 3, 2025**

**6:30 p.m. via Zoom**

Agenda

Call to Order

Roll Call

Minutes – January 2025

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly or regularly occurring bills via EFT (electronic Funds transfer), check or via bank cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer's Financial Report – Receipts/Expenses January 1-31, 2025 MdC Financial Summary.

Staff Reports – Franny Eastwood and if any other Agents would like to provide an update, we will welcome that.

Director Comments – Parity report

Old Business:

- ❖ Website
- ❖ Replace office furniture in Paola
- ❖ Other items

New Business:

- ❖ Board Leadership Modules – One will come each month with the board items for members to review and discuss at the meeting.
- ❖ Civil Right Mini Review
- ❖ 4-H Publicity Update
- ❖ 4-H & Master Gardner Financial Reviews
- ❖ 2024 MdC Financial Check sheet
- ❖ Other items

Next District Board Meeting – March 3, 2025 via Zoom at 6:30 p.m.

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