

Marais des Cygnes Extension District
Governing Body/Board Meeting
Paola Office, 913 N Pearl Street, Suite 100
Mound City Office, 115 S. 6th Street

Monday, October 7, 2024
6:30 p.m. via Zoom

Agenda

Call to Order

Roll Call

Minutes – September, RNR & Budget

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly or regularly occurring bills via EFT (electronic Funds transfer), check or via bank cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer’s Financial Report – Receipts/Expenses September 1 - 30, 2024 MdC Financial Summary.

Staff Reports – Franny Eastwood

Director Comments –

Old Business:

- ❖ Vehicle Repairs – Will touch base with body shop on November 1
- ❖ Performance Reviews – E-mail was sent out for board member comment please have those completed by October 15 and on October 28th Jennifer, Abbie and Carla N. will review evals with agents.
- ❖ Support Staff Evaluations – To be completed by supervising agent and/or director by November 1.
- ❖ Other items

New Business:

- ❖ Board Leadership Module
- ❖ Review of utilities in both offices
- ❖ 2 CDs at Labette Bank up for renewal
- ❖ Library for November 4th meeting
- ❖ Other items

Next District Board Meeting – November 4 at LaCygne Library at 6:30 p.m.

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